

### **Please Consider the Following When Using This Hotline**

- Each member of our community has a responsibility to follow university policies and procedures, adhere to applicable laws and regulations, and speak up when we see or suspect misconduct. If you have concerns about possible unethical behavior or noncompliance with state or federal laws and/or policies, we encourage you to speak to your supervisor, director, department chair or other personnel to solicit their support and help.
- The Office of Internal Audits will triage all reports received through this hotline and may forward requests to other appropriate offices for disposition.
- When reporting known or suspected misconduct, you do not have to provide your name or contact information; however, having this information may assist us in following up on your concern. We will strive to keep all information submitted confidential to the greatest extent possible; however, due to the nature of the concern reported, the source may be obvious to those who are questioned and/or investigated. Nonetheless, NCGS Chapter 126, Article 14 provides protection to employees for reporting improper government activities.
- This hotline reporting system is not a 911 or emergency service. If you require immediate assistance, please contact your local authorities.